

No. VI/402/2/37/2014 (8)
Government of India
Ministry of External Affairs
CPV Division

Patiala House Annexe,
New Delhi, the 30th July, 2014

CIRCULAR

Subject: Acceptance of registered rent agreement as a valid proof of address in respect of tenants for grant of passport facilities- reg.

The Ministry has been receiving requests from Passport Issuing Authorities and the public at large to include the registered rent agreement as one of the valid documents for proof of address in respect of tenants for grant of passport facilities to them.

2. The matter has been considered in consultation with the Legal & Treaties (L&T) Division of the Ministry and it has now been decided that henceforth, **the registered rent agreement duly registered under Section 17 of the Registration Act, 1908 and executed in favour of the tenant by the landlord for a period of more than one year, will be accepted as a valid proof of address for the purpose of the submission of passport application.**



**(Muktesh K. Pardeshi)
Joint Secretary (PSP) &
Chief Passport Officer**

- 1) **All PIAs in India**
- 2) **All Missions/Posts abroad**
- 3) **All Sections in CPV Division**
- 4) **Passportindia Portal (for uploading and updating of information).**